

## A. Purpose of HOME Screen

This change is necessary due to the Vetstar vendor, Advanced Technology Corporation (ATC), no longer providing support for the current screen.

Warning, you are currently in the test region!

Account: 999999 Home Phone: (614) 292-3551  
Client: VETSTAR TEST CLIENT Work Phone: (614) 292-3551  
Status: Balance: 526.00

Name: TESTY Sex: MALE  
Record #: 000888777 Age: 13 y 2 m  
Breed: American Shorthair Cat Weight: 22 POUNDS, 10 kg  
Species: Feline Color: BAY  
Alerts:

Related Patients

ANOTHER	Equine
KITTY	Bovine
TEST PATIENT #3	Equine
TEST1 PATIENT	Feline

Next Appointments

Command: 1

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Appt Schedule Client Profile Tx Contacts History Comment Problems Admit Dischg Visit Reports Ex

## B. Similarities of the HOME Screen to the current Client/Patient Processing Screen

1. All Quick Commands are the same and still work.
2. All the menu option numbers will continue to pull up the same screen as before. For example, if "4" is entered, the Outpatient Charge Entry screen will be displayed.

**C. New Features of the HOME Screen**

1. There are now grey look-up boxes on the HOME Client / Patient Processing screen to the left of select fields to quickly access more information.
2. Twelve Screen **Tabs** now exist vertically along the left-hand side of the screen.

<b><u>Screen Tab</u></b>	<b><u>Function</u></b>	<b><u>Prior Method</u></b>
<b>Appointments</b>	Patient Appointments	<b>APPT</b> quick command
<b>Charges</b>	Outpatient Charges	<b>4.</b> Charge Entry menu option
<b>Client</b>	Client Master	<b>2.</b> Client Master menu option
<b>Communication</b>	Client Communications	<b>PHONE</b> quick command
<b>Favorites</b>	<b>OHIO Doc Allocation by Patient Inquiry</b> (password protected, available to only a few users)	<b>FIXDOC</b> quick command
<b>History</b>	Multiple Visit Summary	
<b>Inpatients</b>	Inpatient Processing Menu	<b>8.</b> Inpatient Processing Menu
<b>Medical Records</b>	Patient Recalls	
<b>Patient</b>	Patient Master	<b>3.</b> Patient Master
<b>Patient</b>	Patient Visit Selection Inquiry	<b>SUMMARY</b> button
<b>Payments</b>	Payment/Adjustment Entry	<b>5.</b> Payment Entry
<b>Reports</b>	Create Invoice	<b>6.</b> Create Invoice
<b>Visit Summary</b>	Patient Visit Report	

3. The labels on the tabs and spheres clearly identify the majority of the functions. There are a few to take notice of:
  - a. **Patient Recalls** may be accessed through the **Medical Records** tabs.
  - b. **Invoice Print** may be accessed through the **Reports** Tab.

**D. Returning to the HOME Screen**

From any other Vetstar screen, click the **HOME** button or link in the top right corner.

**E. Log Off**

The **Log Off** button exists in lower left hand corner of the HOME screen next to your name. Click on this to log out, then select the red arrow key (upper left hand corner, else ESC <CANCEL>).